

TWIN RIVERS UNIFIED SCHOOL DISTRICT

STUDENT HEALTH, WELLNESS & PREVENTION

PARENT REQUEST FOR THE ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS BY SCHOOL PERSONNEL

Dear Parent:

1. Medical treatment is the responsibility of the parent and the family physician. Medications are rarely given at school. The only exceptions involve special or serious problems where it is deemed necessary to give the medication.
2. A school nurse often serves more than one school and would not be available everyday to administer medications. The principal, secretary, or another staff member may have to assume this responsibility; however, he/she cannot be expected to assume this responsibility unless it is absolutely necessary.

CONSEQUENTLY, THE PARENT/GUARDIAN IS URGED, WITH THE HELP OF THE FAMILY PHYSICIAN, TO WORK OUT A SCHEDULE OF GIVING THE MEDICATION OUTSIDE OF SCHOOL HOURS AS MUCH AS POSSIBLE.
3. Specific directions for the administration of the medication to be given at school must be included in a written statement from the attending physician clearly specifying the condition for which the drug is to be given, how it is to be given, unit dosage, and related information.
4. Specific instructions should be included for emergency treatment of allergic reactions such as those from bee stings, and they should clearly state what type of reaction for which the medication is being given, e.g., localized, generalized, mild, severe, etc.
5. **All medication, including non-prescription (over the counter),** requires a signed release from the parents for school personnel to administer the medicine as prescribed in the **WRITTEN STATEMENT FROM THE ATTENDING PHYSICIAN.** The parent/guardian will be responsible for coming to school to give the medication if the signed parental release and physician statement is not complete.
6. Medication orders must be renewed by the attending physician and a release signed by the parents at the beginning of each school year or upon entrance to school, or upon any change in medication orders. Medications without required authorization will not be kept at school. **It is not the responsibility of TRUSD staff, to fax blank MD medication authorization forms to the MD office, nor to send repeated faxes or make phone calls.**
7. All medication sent to school must be in the **ORIGINAL CONTAINER** and delivered by an adult, **not** the student. Medications cannot be accepted or given if they are submitted in household containers, envelopes, or baggies.
8. School personnel/nurses are not responsible for giving missed or late home doses of medication.
9. Forms will be available in each school office

Reference: California Education Code 49423